

Akademisches Auslandsamt
International Office



JLU international

What is the idea? How got it started?

- **SUCTI** is the internationalisation at home response for administrative staff. While most internationalisation efforts have targeted students and professors, the SUCTI project aims at empowering the backbone of universities: its **administrative staff**
- **Rationale:** As a result of promotional and training activities the university staff members can become more competent in intercultural communication, better prepared to work in the multicultural environment, and more committed to the internationalisation process
- Idea came first up in 2014 within the SGroup (European Universities Network) by the Universitat Rovira i Virgili, Tarragona, who then set up an **Erasmus Staff Week as a “Train the Trainers” workshop** in March 2015 for certified trainers who could then further promote the concept of internationalisation in their home or partner institutions according to the agreed tools, methods, and standards

Idea – How to continue?

- A core group of universities wanted to pursue the idea further → idea of application within Erasmus+ Strategic Partnership was born with next application deadline in March 2016
- **Framework:** EU 2020 Strategy and EU Modernisation Agenda put a focus on administrative staff
- **Setting up the consortium:**
 - ✓ 5 universities: URV Tarragona (Coordinator), AMU Poznan, U Porto, UPC Barcelona, JLU Giessen,
 - ✓ EAIE for dissemination, trainer expertise and quality assurance
 - ✓ Centre for Higher Education and Internationalisation at the Università Cattolica Milan (CHEI) for scientific support and monitoring
 - ✓ CHE Consult for questionnaire design and measurement of quality and impact

- Project duration: 01/09/2016 to 31/08/2019
- It's important to keep good track of the timing and deadlines to fulfill
- Kick-off-meeting at URV, Tarragona: January 2017 → Official approval and partnership Agreement from EU received only in November
- April 2017: 2nd meeting and European Consultative Seminar at CHEI, Brescia
- Nov 2017: 3rd meeting and preparation for train the trainers seminar, review of all developed course material at UPC, Barcelona
- Apr 2018: 4th meeting and Train the Trainers Seminar for 3 pax per partner at AMU, Poznan
- May to Sep 2018: Conducting trainings at own partner institutions
- Nov 2018: 5th meeting and Open Seminar at JLU Giessen
- March 2019: Best Practice Conference at U Porto
- June 2019: Final Meeting at URV, Tarragona

- Throughout: Dissemination, Evaluation, Validation

- Based on the results of an online survey and case studies at selected institutions, a report will outline the current state of affairs on existing in-house training offerings
- A Train the Trainer programme, the ‘HEI training experts in internationalisation’ training
- Development of course content and course materials for other colleagues
- Course pilots at project partner institutions, followed by a series of open seminars
- Development of a tool for measuring the impact of the training programme on participants, followed by a presentation of the results in a report
- Creation of a network of training experts in internationalisation and a virtual resource centre

- European report on status quo through
 - Targeted questionnaires of status quo per project country ✓ done
 - Case study per partner institution → ongoing
- Training of trainers to conduct in-house training within their institutions
- Development of a training concept and course materials
- Course design, form and content (in accordance with questionnaire findings):
 - More than „just“ English language courses
 - Courses shall be conducted in mother tongue
 - Extent: 12 hours, can be split in 3x4 or 6x2 or any other form
 - Intercultural training
 - Basic facts on Internationalisation on institutional, regional, national, global level
 - Why should we internationalise? Advantage?
 - Links to own field of work → involvement
 - Role plays, debates, change of perspectives
 - Opportunities for mobility through reports of alumni
 - Own little project
 - ...

Erasmus + Strategic Partnership „SUCTI“: Why do we as JLU Giessen participate?

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- Understanding: For a successful internationalisation of HEIs, all staff members need to be involved and convinced of the idea of internationalisation → (also non-mobile) administrative staff has to be reached
- It is reflected in JLU's new internationalisation strategy 2016 – 2026 with
 - ✓ the overarching objective of „Promotion of intercultural exchange and international understanding“
 - and a focus on
 - ✓ „Welcome culture“ and
 - ✓ University support structures
 - as two out of four central fields of activity at home
- Newly launched Human resources concept where internationalisation of staff is one of the key transversal tasks within the concept and measures for further training

- Some partners have clear tasks or are Output leaders, others „only“ contribute to all outputs
- URV Tarragona as Coordinator: Overall monitoring and management
- Output 1: European Report, consisting of findings of national questionnaires and case studies (cf. slide 6); Output leader: CHEI
 - findings of questionnaires were discussed within the European Consultation seminar where PhD candidates and other scientists had a 5-day-conference on their works on internationalisation
 - case studies of project partner HEIs (ongoing)
- Output 2: Development of the blended training course and training materials; Output leader: UPC
- Output 3: Evaluation measuring the impact of those training courses; Output leader: CHE Consult

- Output 4: SUCTI Training Offer: Hosting the Train the Trainers Seminar, prepare and collect training materials and training courses; Output leader: AMU Poznan
- Output 5: Network of SUCTI Trainers; Output leader: JLU Giessen
- Output 6: European Virtual Resource Centre (URV)
- Output 7: Evaluation Strategy, Output 8: Exploitation and Sustainability; Output leader: EAIE

- HEIs: Hosts for multiplier events, open seminars and trainings
- ALL: Contribution to all outputs and peer-review

- Finances: all partners have the budget plan which was agreed on at the kick-off-meeting and their respective budget allocated → always keep good track on it and monitor your own budget as well as time sheets
- Identify persons in and outside your institution you need for support, here:
 - ✓ Director International Office
 - ✓ Own colleagues
 - ✓ University Board
 - ✓ HR department
 - ✓ Faculties
 - ✓ Colleagues and experts in the field from other HEIs or institutions on regional, national and international level
 - ✓ National Agencies
 - ✓ Networks



Thank you for your attention!